

NORTH WHIDBEY FIRE AND RESCUE BOARD OF COMMISSIONERS
Administration Building, 770 NE Midway Blvd., #1, Oak Harbor, Washington
MINUTES of the Regular Meeting on January 8, 2019 at 9:00

CALL TO ORDER

- Chairman Lamont called the meeting to order at 0900. Also, in attendance were Commissioner Koorn, Chief Kirko, Battalion Chief Swiger, Interim Secretary Damon, FF Turner, Lt. Brandhorst, FF Hernandez, Lt. Horton, FF Powell, FF Zimmerman, FF Erickson, Lt. Klaszky, Retired BC Zimmerman. Commissioner Goen was absent.

PUBLIC COMMENT

- None

ADDITIONS TO AGENDA

- Executive Session RCW 42.30.110(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;

MINUTES

- By mutual consent, the Board approved the minutes of the Regular Meeting Held on December 18, 2018 and Special Meeting held on December 28, 2018.

APPROVE EXPENDITURES

- After review by the Board the following expenditures, which total \$116,998.40, a motion was made by Commissioner Koorn and seconded by Chairman Lamont to approve the expenditures and vouchers for payment. Motion carried unanimously.

REVIEW INVESTMENTS

- After review, the Board ratified investments 50-52 made by Investment Officer Mark Kirko or Alternate Investment Officer Amber Damon

FINANCIAL REPORT

- There is no new Financial Report to balance since the last Commissioner Meeting December 18, 2018.

UNFINISHED BUSINESS

- Buildings – Ground
 - Chief Kirko reported that there is nothing new to report. He is still waiting on BC Swiger to receive quotes on the floor at ST25.
- Personnel Leaving
 - Chief Kirko informed The Board that BC Zimmerman has retired December 31, 2018.
- Whidbey Health Contract
 - This has been tabled until Commissioner Goen returns.
- Training Officer Position / Deputy Chief Position

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- This has been tabled until a decision has been reached regarding the WhidbeyHealth EMS Contract.
- 2019 Budget Review
 - The Commissioners do not have any questions regarding the budget.
- Board Secretary / Administrative Manager
 - This will be discussed during Executive Session.
- Brad Parks – EF Recovery and charges
 - Chief Kirko informed that we have not yet received a reply from USAA or Brad Parks regarding the letter we sent.
- 3 Sisters / ST28 Sale
 - Chief Kirko informed the Board that the sale is currently with Chicago Title, they are drafting the closing documents.
- BC Retirement
 - Chief Kirko reminded the board that the retirement celebration for BC Zimmerman will be on January 18th at the Nazarene Church, the potluck starting at 6pm.

NEW BUSINESS

- 5 Year Budget Projections
 - Chief Kirko is still working on this and hopes to have further information next month.
- 5 Year Equipment Replacement
 - Chief Kirko is still working on this and hopes to have further information next month.
- Resolution 345, 11/10/09
- Resolution 445, 01/08/19
- Policy 15-04, Firefighter Recognition 05/14/15
 - The Commissioners reviewed but would like to wait until a response is received from the State Auditor or Attorney, Brian Snure. Amber will phone Brian during Executive session. Amber will bring this to the next Commissioner's meeting January 17, 2019.
 - Once resolution 445 has been updated, update the policy to include a reference to the current policy.
- Appreciation Dinner, March 15th, 2019
 - Chief Kirko informed The Board that the appreciation dinner this year is scheduled for March 15th, at the Elks Lodge again.
- Island County Signature Sheet 2019
 - Chairman Lamont and Commissioner signed the new signature sheet for 2019. This is to put on file with the county.

CHIEFS REPORT

- Fire Truck Discussion
 - Chief Kirko presented the board with Pierce trucks new price breakdown. The refurb cost of three (3) pierce trucks is around \$600k, with the add-on's we're requesting it's approximately \$900k, with complete refurb.
 - The Commissioners are leaning towards new not used. Commissioner Koorn would like to know what ours will cost to refurb.
- Special Meeting

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- The Commissioners have agreed on January 17th at 0900. On the agenda, WhidbeyHealth Contract, Trucks, Accounting Manager/Board Secretary position.
- Loomis
 - Chief Kirko will reach out to her again, he will see if he can schedule her to come and provide a presentation of her services.
- District Office Plumbing
 - Chief Kirko informed the board that have had some plumbing issues in the district building and have had the line snaked twice in the last couple of months. We received a quote to replace all the toilets which will help with the clogging of the pipes but believes that looking into obtaining a quote to replace the old plumbing pipes instead of just the toilets may be a better option. Chief Swiger is to look into obtaining quotes for a pipe replacement.

COMMISSIONER REPORT

- Commissioner Koorn asked to get registered for the WFCA conferences. Amber stated she would send an email to the commissioners with the conference dates and locations.

EXECUTIVE SESSION RCW 42.30.110G

- At 0933 Chairman Lamont announced that the Board would go into executive session to discuss RCW 42.30.110g: To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee, the executive session will end at 0948.
- At 0948, the regular session reconvened Chairman Lamont announced that there were no decisions made during the Executive Session.
- Chairman Lamont announced that they would like to hear from the applicants references and for Commissioner Goen to return before a decision is made.

GOOD OF THE ORDER

- None

ADJOURN MEETING

- There being no further business and by mutual consent, the regular meeting of the Board adjourned at 0950.

Attest:



Amber Damon, Interim Secretary to the Board